



WEST ORANGE PUBLIC SCHOOLS

Thomas A. Edison Middle School

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January 2021

Dear Student and Parent/Guardian:

We are weeks away from transitioning to our hybrid or 25% capacity in-person learning phase. We hope that your E-learning has been engaging and meaningful for your child to this point. We are hopeful that our local community maintains low levels of COVID activity to enable our successful move to face to face instruction! We believe our teachers have established effective school routines and your child has adjusted to our current school hours.

Our hybrid opening of school will require some expectations and requirements communicated in advance.

All incoming 6th-grade students must have medical documentation of 6th-grade immunizations in the Nurse's office on or before February 5th or they will be excluded from in-person and virtual learning per state code. Students will not be able to attend remote or in-person classes after this date until forms are received. Any questions regarding immunizations should be directed to our School Nurse Mrs. Elizabeth Ramos at ext 28520 or via email at eramos@westorangeschools.org.

Those students who are remaining virtual will continue to log on to Zoom meetings during their class sessions and interact with classroom activities. Google Classroom class period assignments must be submitted on the day assigned or according to the teacher's directions. Teachers will continue to Zoom live stream lessons to those at home while working with the in-person learners. Key lesson segments whereby direct teaching of content will continue to be recorded and posted in your child's content area Google Classroom. Missing a live-stream lesson will inhibit asking real-time questions, and can affect your child's attendance.

For the students who will begin in-person (cohort learning) here are some in-person expectations that need to also be communicated:

- Masks must be worn properly at all times (over the nose and under the chin). School personnel will practice this same safety practice.
- Sanitizer wipes and hand sanitizer will be available in all classrooms with students wiping down desks before leaving the classroom.
- Bathroom breaks are encouraged during the 13 minutes between classes. Staff will monitor bathroom traffic permitting two students in at a time and recording names and times.
- Morning Drop Off: students exit buses and parent drop-off moving to their team entry whereby temperature screening and social distancing within the school entry area will be monitored.
- Dismissal will be staggered and exits varied to ensure social distancing at the end of the school day. Public address announcements will be made during Advisory for walkers, pick-ups, and specific bus route arrivals for students to be dismissed.

- Bus Travel - masks required at all times with students assigned seating. Those boarding in the morning first will be seated in the back. Students will disembark in reverse order of boarding.
- **Emergency Drills and Fire Drills** - The State of NJ will continue to require bi-monthly emergency drill practice with one monthly fire drill and one other emergency drill. COVID protocols have been established to avoid building-wide evacuations or creating close contact between students.

Students at home (live streaming) are reminded that Period 4 Green Team, 5 Gray Team, and 6 Yellow Team are lunch advisory and are designated off-screen time. However, Advisory on day two (Tues. and Thurs.) for all students will be a mandatory class.

In closing this rather in-depth update, I hope that we have managed to answer some of the questions you may have as we reopen schools in this limited yet safe capacity. If you have questions beyond this letter please contact your child's guidance counselor or call the main office.

Sincerely,

Xavier M. Fitzgerald

In-person teaching with small groupings will be based on the last name alphabetical cohorts and dates for attending are noted below:

<p>Cohort A - Last names A - D February- 8,9,22,23 March- 8,9,22,23 April- 12,13,26,27</p>	<p>Cohort C - Last names L - Q February- 16, 17 March- 1,2 15,16 April- 5,6,19,20</p>
<p>Cohort B - Last names E- K February- 10,11,24,25 March- 10,11,24,25 April- 14,15,28,29</p>	<p>Cohort D- Last Names R - Z February- 18, 19 Friday March- 3,4 17,18 April- 7,8,21,22</p>

	A -Day Cohort	A -Day Cohort	B-Day Cohort	B-Day Cohort	A/B Synchronous Day		
	Monday	Tuesday	Wednesday	Thursday	Friday		
8:00-8:10	Students should check their email, Google Classroom, & look at school announcements.						
8:10-9:10	Period 1	Period 5	Period 1	Period 5	8:10 - 8:40	Period 1	
9:23-10:23	Period 2	Period 6	Period 2	Period 6	8:50 - 9:20	Period 2	
10:36-11:36	Period 3	Period 7	Period 3	Period 7	9:30 - 10:00	Period 3	
11:49-12:49 12:50-1:00	Period 4 <small>Grab & Go/Dismissal</small>	Period Advisory <small>Grab & Go/Dismissal</small>	Period 4 <small>Grab & Go/Dismissal</small>	Period Advisory <small>Grab & Go/Dismissal</small>	10:10 - 10:40	Period 4	
2:00-2:20 Office Hours	Teacher/ Student	Teacher/ Student	Teacher/ Student	Teacher/ Student	10:50 - 11:20	Period 5	
2:20 - 2:40 Office Hours	Teacher/ Student	Teacher/ Student	Teacher/ Student	Teacher/ Student	11:30 - 12:00	Period 6	
2:40-3:00 Office Hours	Teacher/ Student	Teacher/ Student	Teacher/ Student	Teacher/ Student	12:10 - 12:40	Period 7	
3:00-3:23 Mon- Thurs	*Student Tutorials *PLC Meetings *Admin Meetings	*Student Tutorials *PLC Meetings *Admin Meetings	*Student Tutorials *PLC Meetings *Admin Meetings	*Student Tutorials *PLC Meetings *Admin Meetings	Office Hours 12:50 -2:53	Teacher/ Student	

